



## Providence Pony Pals Program Policies

**Providence Pony Pals Club Program** is a weekly program including riding lessons, curriculum, horse care, crafts, and games that makes developing horsemanship skills fun!

**Communication:** Pony Pals Club should be progressive and enjoyable. Please ask your child about their time at the farm and if necessary, communicate their thoughts back to the instructor. If your child is scared or happy or unhappy, we need to know!

Please email [Godscreatures@embarqmail.com](mailto:Godscreatures@embarqmail.com) or phone 239-948-7669 if you have any questions or concerns.

### **Payment Options:**

- Single Session Payment: The fee is \$55.
- Package of 5 Sessions: The fee is \$250. Session payments are deducted from your account as they are used.

Requests for legitimate financial hardship payment plans may be submitted in writing.

**Cancellation:** Weather cancellations will be determined by PEC staff. Pony Pals Club is held rain or shine so please do not assume the session has been cancelled. Age and level appropriate hands-on horsemanship lessons will be held as required.

**Tardiness:** Please be punctual as this allows us to assign each rider their horses in a timely manner.

**Late Payments:** Single Session Payments must be received at the start of each session. Package of 5 payments may be purchased as desired and necessary.

**Returned Check Policy:** A \$35 fee will be charged for all returned checks. After notification, if there is further disregard of payment, Providence Equestrian Center will file with the County Attorney's office.

**Payment Types:** Cash · Checks · Discover · Visa · Master Card. Checks may be made payable to PEC. Credit cards may be charged automatically if you prefer.

**Refund Policy:** There are no refunds

**Dress Code:** MODEST clothing only. PEC student attire is recommended. For safety reasons all students must wear helmets, closed toe shoes or boots with a small heel and long pants. No long or blousy shirts or dangling jewelry. Long hair tied in a low pony tail. **BRING A WATER BOTTLE!** Students that do not adhere to the dress code will be asked to observe for the lesson.

**Lost Items:** Providence Equestrian Center cannot be responsible for any lost items. Found items will be placed in lost and found.

**Pony Pals Club Procedures:**

- Members must sign in and receive a name tag at Pavilion when they arrive for the session.
- Place snacks and equipment in appropriate boxes on table.
- Join Welcome Activity
- Collect completed activities and items to take home the end of each session.
- Sign out when leaving.

**Additional Private and Shared Lessons** are available to all students and are scheduled based on instructor availability.

**Practice Rides** are available to all students who ride independently.

All students are welcome and encouraged to participate in any PEC programs appropriate for them.